

## **Curriculum Committee Minutes January 18, 2019**

**Location:** Brenham – BK136, Bryan – F205

**Present:** (Bryan) Linda Richardson, Shelly Peacock, Robert Stanberry, Nathan Sivils, Marshall Rich, Jay Anderson, Dickie Jones, David Yeager, Shonda Whetstone, Michelle Marburger, Brandon Franke, and Alexandra Bennett. (Brenham) Alan Lehmann, Todd Quinlan, David Lewis, Eric Owen, Rachel Gallardo, Bob Lovelidge, Pat Westergaard, Max Hibbs, and Debbi Vavra

### **Meeting Notes:**

- The Meeting was called to order by Alan Lehmann
- A motion was made to approve the minutes from the last meeting (November 16, 2018).
  - Linda Richardson noted that there were a few corrections to be made. Brandon Franke presented the HIST 2301 proposal and what she noted as “ZIP” codes were in fact C.I.P. codes.
  - Todd Quinlan moved that they be approved with the corrections, Debbie Vavra seconded it. Minutes approved.

### **New Business**

- CJSA1308, CJSA1342 CJLE1345, CJSA1392, and CJLE1494.
  - Robert Stanberry provided the background information on the proposed new criminal justice courses.
    - TEEX reached out to Blinn to develop a Forensics Program. TEEX is currently offers their Police Academy in conjunction with Blinn College. Blinn is currently in communication with the HECB to be able to offer a certificate from Blinn as well.
    - Each of the proposed courses are already listed as WECM courses. They just need to be added to Blinn’s offerings in order to be able to add the certificate program. One of the courses needed for the forensics program is already being taught at Blinn on all campuses (CRIJ 1306 – Court Systems).
    - Each of the new courses is to be taught by a TEEX instructor. The TEEX instructors will also be credentialed by SACs guidelines, to allow the certificate to be awarded. The courses will be taught at the RELIS Campus. The existing CRIJ course along with TEEX’s other workforce courses are already located on the RELIS campus.
    - Linda Richardson asked about what was meant with regard to it being a “dual credit” program. It was clarified that this program, which is called a “dual” credit program, combines the TEEX Workforce Credential (not high school) along with the Blinn Certificate.

- Blinn was excited about moving forward with this new certificate program as it would represent the first step toward a B.A.A.S. with TAMU-Tarleton and their Criminal Justice Program soon to be offered on the RELLIS campus.
    - A question was asked as to when the new courses would be first offered as the form indicated Spring of 2019. Robert said that the first offering would be during the May Minimester 2019.
    - No further discussion was had.
  - A motion was made by Michelle Marberger to vote on these courses in batch. Todd Quinlan seconded it. The motion was approved.
  - Linda Richardson moved that we approve the addition of these new courses. Debbi Vavra seconded it. The motion was approved.
- GEOG2389 – Brandon Franke presented information for the request for the removal of this course.
  - The course was initially added as part of a request by the Department of Geosciences at TAMU to serve as a second semester course to their proposed course. Unfortunately, the faculty member behind the push for this left TAMU and the course fell to the wayside. It has never been offered at Blinn.
  - A similar course has replaced this one, GEOG2470, which is a unique needs course.
  - No further discussion.
  - A motion was made by Dave Lewis to remove this course from the Blinn Catalog. Dickie Jones seconded it. The motion was approved.
- CNBT1210- Presented by Jay Anderson on behalf of David Yaeger.
  - This course represents the first of several to come that will lead to an AAS in Trades and Applied Technology. This course is a construction tools and techniques course for the Carpentry option. It along with others will represent a pathway for individuals to pursue and advanced degree through TAMU-San Antonio on the RELLIS Campus.
  - Instructor's teaching this and future courses will be trade experts that will be credentialed both in their trade and through SAC's guidelines. Amanda Clark is currently in communication with SACs on developing these guidelines and the program which is to be an accredited one.
  - The approval of this course will jump-start this initiative. The target date to have this program in place is the Fall of 2020. Some of the additional trades to be offered include HVAC, Electrical, Plumbing, Maintenance, and Water. Each of the options that are planned to be offered represent high demand areas for the workforce in the area.
  - When asked where these courses would be taught, Jay explained that they would be on the RELLIS campus where they are already teaching some classes along with welding on the Hwy 6 Facility.
  - TEEEX is also in support of this program.
  - Students will only require 15hrs of course work in the ACGM to complete this program.
  - When the committee was asked to vote on approval, it was pointed out that the proposal that was submitted did not have the necessary signatures and was therefore incomplete. Jay shared that he had in his possession the signed documents. Brandon

- Franke said that unless the committee chair had a copy of the completed documents in his possession that the committee could not vote on it. It was first suggested that we table until the February meeting, but then it was decided that a copy of the completed could be sent to Alan electronically. Once received, it would be sent out to the committee for electronic vote.
- No further discussion was had.

### **Other**

- Alan asked the committee their thoughts on the timeline for submission and turnaround of documents during the August and January meetings. The reason for this was that they represent those months where the faculty are returning giving a reduced timeframe in which programs had to submit proposals. This is what led to his delay in sending out the proposals for the January meeting.
  - Suggestions that Alan made were to not have meetings during these months or to perhaps change our meetings from the 3<sup>rd</sup> to the 4<sup>th</sup> Friday.
    - A comment was made that January meeting were important so as approvals could be obtained in time to allow for the addition of potential new fees and scheduling associated with new courses.
  - Brandon Franke said that the timing of document submission was at the discretion of the committee chair.
  - The committee decided to leave it up to Alan and he stated that would could revisit this later and for now we would leave it as is.
- David Lewis recognized and thanked Linda Richardson for her work in taking minutes for the committee. Those in attendance agreed. ☺

### **Adjournment**

- Alan Lehmann shared that our next meeting is scheduled for Friday February 18<sup>th</sup>.
- Todd Quinlan made a motion that we adjourn our meeting and Linda Richardson seconded it. The meeting was adjourned.

Respectfully Submitted,

Linda R. Richardson, ANS Faculty Representative