

**Curriculum Committee**  
**Friday, October 21<sup>st</sup> at 1:30pm**  
**Microsoft TEAMS Meeting**  
**AGENDA**

Marcello Bussiki, Todd Quinlan, Katherine Wickes, Max Hibbs, Steve Simcik, Michelle Marburger, George Guajardo, Tim Weaver, Kristi Urban, Lee Winningham, Karla Flanagan, Linda Gray, Michelle Trubenstein, Bruce Gooch, Richard Hobbs, Robert Lovelidge, Robert Stanberry, Jessica Salazar, David Fleeger, April Kinhead

**Call to Order**

**Announcements – N/A**

**Verification of voting Quorum**

**Approval of the Minutes from September 2022** - corrections for second item for Dental Hygiene program already completed by Todd Quinlan, no further corrections noted. Tim Weaver moved to approve and David Fleeger seconded. Motion passed.

**NEW BUSINESS:**

- **Natural/Physical Sciences**

1. Program Change: Veterinary Technology AAS – Jessica Salazar presenting. Make changes to curriculum within the sequencing for the AAS. Clinicals and externships are being split between a single summer into more than one 10 week and then one 8-week experience. Bringing Anatomy and Physiology into the first semester and moved a Calculus class into a later semester. Dr. Anderson asked to verify that the Advisory Committee had approved these curriculum changes, she indicated that they had. Richard Hobbs moved to approve and Michelle Marburger seconded. Motion passed.
2. Course Change: BITC 1340 – Steve Simcik was asked to attend the meeting and discuss the content. WECM changed the SLOs for this course and the course is changing to reflect mandated changes. April moved to approve with Tim Weaver seconding. Motion passed.

- **Health Sciences**

1. Program Changes: AAS-LVN Transition, AAS-Paramedic to RN Transition, AAS and Level 2 Certificate - Emergency Medical Services – Michelle Trubenstein presented. Adding verbiage to the programs related to the fee associated with experiential learning. The contact funding fee of a \$1 per contact hour for granting credit for experiential learning. Per questions from Mr. Anderson, all Advisory Committees have been made aware of the change. Recommended to vote of these as a single batch. Michelle Marburger motioned to consider as a batch for approval. Tim Weaver seconded. Motion carried. As a batch, Michelle Marburger moved to approve and Katherine Wickes seconded. Motion carried.

- **Social Sciences**

1. Course Change: SOCW 2362 – Robert Stanberry presenting for course change. SOCW 2361 and 2362 are both foundational courses for the RELLIS Social Work program and previously 2362 held the prerequisite of 2361. There is not a requirement for this prerequisite and removing it from SOCW 2362 would allow greater flexibility within this program. April Kincaid moved to approve this motion, Katherine Wickes seconded. Motion carried.

### **Calendar reminders for Fall 2022**

- Final Scheduled Meeting Date: November 18<sup>th</sup> at 1:30pm. Anticipate a high volume of agenda items and request both time and an attention to detail in proofreading items in Curriculog. Dr. Bussiki announced changes to core curriculum portal will open in December and is requesting that any changes to the Core Curriculum must be within the November meeting or January at the latest. Fee changes would also need to be presented in the November or January meeting.
- Deadline for proposals to be entered and at the Curriculum Committee Chair Step: **November 4<sup>th</sup>**
- Meeting agendas, previous meeting minutes, applicable documents, and calendar invites to go out the Monday before each meeting.
- **Proposed Meeting Dates for Spring 2023: January 20<sup>th</sup>, February 17<sup>th</sup>, March 24<sup>th</sup>, April 21<sup>st</sup>.**

### **Adjournment**

April Kincaid moved to adjourn, Michelle Marburger seconded. Meeting is adjourned at 1:54 pm

NEXT MEETING: Friday, November 18<sup>th</sup>